

RULES OF THE DEMOCRATIC CITY COMMITTEE  
OF THE CITY of MOUNT VERNON, N.Y.

The Democratic City Committee of the City of Mount Vernon, elected by the enrolled Democrats of the City of Mount Vernon, at the Primary Election, held in September, 1965, does hereby adopt the following rules and regulations for the organization and government of the Democratic City Committee and the Democratic Party in the City of Mount Vernon.

ARTICLE I

GENERAL PROVISIONS

Section 1. The basis of the organization of the Democratic Party of the City of Mount Vernon shall consist of the enrolled Democrats who have enrolled as required by law in their respective election district, for the purpose of participating in the Primary Elections of the Democratic Party.

Section 2. The City Committees shall have general authority over the Democratic organization of the City of Mount Vernon and every subdivision thereof, and shall be the superior organization of the Democratic Party in and for the City of Mount Vernon and shall have power to decide all questions relating to party government and management in said city or any part thereof, except where limited by law or by rules of the Democratic County Committee.

ARTICLE II

CITY COMMITTEE AND ITS ORGANIZATION

Section 1. The Democratic City Committee shall be constituted by the election in each election district within the City of Mount Vernon of two County Committeemen, pursuant to law, each of whom shall be entitled to one vote in the Committee.

Section 2. The Democratic City Committee shall meet prior to the Organizational Meeting of the County Committee, but no later than (10) days prior to the date for the Organizational Meeting at which members of the Democratic County Committee, who were elected in the June Primary shall organize and elect its officers. The Organization Meeting of City Committee shall be called by the Chair of the outgoing committee, or in the event of the Chair's inability or refusal to act, the meeting shall be called by the Vice Chair of the outgoing committee, or alternatively by any officer of the outgoing committee. Notice of the time and place of said meeting shall be electronically mailed or USPS mailed to all candidates for the position of member of the City Committee, if mailed before the Primary election, or to each member fully elected if mailed after the primary election, to the address set forth in the designating petition, at least (7) seven days prior to the holding of the meeting. At its Organization Meeting, each committee member shall elect by a majority vote a Chair, a First Vice Chair, a Second Vice Chair, a Recording Secretary, a Corresponding Secretary, a Treasurer, and a Sergeant-at-Arms. The officers shall perform the duties ordinarily

performed by a Chair, a First Vice Chair, a Second Vice Chair, a Recording Secretary, a Corresponding Secretary, a Treasurer, and a Sergeant-at-Arms, respectively and such additional duties as may be prescribed by the committee of which they are officers.

Section 3. Within five days after organizing, the Secretary shall file with the Secretary of the Westchester County Committee, a list of the officers so elected with their respective post office addresses.

Section 4. The Chairman of the City Committee, when advisable or for election purposes, i.e., registration and finance, shall appoint the following committees:

A Program Committee of at least three members.

A Registration Committee of five members  
(to supervise registration, change in registration, first voters, etc.) |

An Audit Committee of three members.

A Law Committee of at least three members.

A Finance Committee of at least three members.

A House Committee of five members.

The Chairman of the City Committee shall also appoint, from time to time, such other committees as he, or a majority of the members present at a regular meeting, deem necessary for the proper conduct of the party affairs.

Section 4A. There shall be an Executive Committee consisting of fourteen members to serve for the duration of the term of the City Chairman. The Executive Committee shall convene when called by the City Chairman, the request of the City Committee or upon the written request of seven members of the Executive Committee. The Executive Committee shall act in an advisory capacity to the Chairman and the City Committee. The Executive Committee shall consist of the Chairman of the City Committee who shall act as Chairman of the Executive Committee, the First Vice-Chairman and Second Vice-Chairman of the City Committee and eleven others who shall be designated by the City Chairman from members of the City Committee only and all vacancies on said Executive Committee shall be filled by the City Chairman. Members of a Committee other than the Executive Committee appointed by the City Chairman pursuant to these bylaws need not be members of the City Committee.

Section 5. The Chairman of the City Committee shall be an ex-officio member of all committees.

Section 6. At the meeting of the City Committee for organization, the Chairman of the outgoing City Committee shall preside until the Chairman of the new City Committee is elected.

The following shall be the order of business:

1. Roll Call of members.
2. Adoption of rules.
3. Election of officers.

The presiding officer shall appoint three members of the City Committee as tellers to receive and canvass the votes.

A Majority vote of the members of the City Committee shall be required for the election of officers.

The tellers shall canvass the votes of the members and on completion of the canvass they shall certify the results to the presiding officer who shall announce the same and declare the officers elected,

4. New business.

Section 7. At all meetings of the City Committee except special meetings and meetings for organization, the following shall be the order of business:

1. Roll call of officers.
2. Roll call of members.
3. Reading of minutes of last meeting.
4. Reading of communications and bills.
5. Reports of standing or special committees.
6. Unfinished business.
7. New business.
8. Good of the organization.
9. Adjournment.

Section 8. The City Committee shall meet monthly on the fourth Thursday of each month, at a place designated by the City Committee.

Section 9. The Chairman of the City Committee or in his absence or inability to act, the first Vice-Chairman, or in his absence or inability to act, the second Vice-Chairman of said City Committee, shall call all meetings of the said City Committee. A special meeting of the City Committee must be called upon a written request of at least fifteen members of the City Committee by the Chairman, or, in his absence or inability to act, by the first Vice-Chairman, or in his absence or inability to act, by the second Vice-Chairman. Such notice shall state the purpose of the meeting and such meeting shall be held on the date designated in such request, provided the notice required by the next section can be given.

Section 10. Notice of the time and place of all regular and special meetings must be mailed to each member of the City Committee at least three days before such meeting, except when a different notice is required by Law.

Section 11. Twenty-Five members shall constitute a quorum for the transaction of business. Less than a quorum may adjourn to another time and the secretary shall give the usual notice herein provided,

Section 12. A member of the City Committee shall be entitled to vote by proxy upon filing with the secretary of the City Committee on or before the opening of the meeting, a proxy in writing duly acknowledged by such member in the form which would entitle a deed to be recorded. No person can vote a proxy of more than one member and no member can serve as a proxy of any other member of the City Committee.

### ARTICLE III

#### DUTIES OF OFFICERS AND COMMITTEES

Section 1. The officers provided in these rules shall perform the duties ordinarily performed by Chairman, Vice-Chairman, Secretary, Corresponding Secretary, Treasurer and Sergeant-at-Arms respectively, and the committees appointed as provided for in these rules, shall perform the duties prescribed by law and such as may be assigned to them by the Chairman of the City Committee.

Section 2. The Treasurer shall collect all moneys due from members or from other sources, keep accurate accounts of receipts and disbursements and report the same at each meeting to the City Committee. He shall deposit all moneys received in a bank in Mount Vernon designated for such purpose by the members of this City Committee. Such moneys shall be subject to withdrawal by check signed by the Treasurer and countersigned by the Chairman.

Section 3. The Audit Committee shall audit the books and accounts of the treasurer of the City Committee and shall make a report to the members of the City Committee at the last meeting of the said Committee prior to primary election day.

### ARTICLE IV

#### REMOVAL OF MEMBERS OF CITY COMMITTEE

Section 1. A member of the City Committee may be removed from said Committee for disloyalty to the party or corruption in office, after notice and hearing upon written charges, to be heard by the Committee or a sub-committee then appointed for the purpose, which shall report its findings to the full Committee.

### ARTICLE V

#### AMENDMENTS

Section 1. These rules may be amended from time to time by a majority vote of the City Committee. The proposed amendment shall be

submitted in writing at a regular meeting of the Committee and the Secretary shall send a copy thereof with the notice of the meeting at which such amendment is to be proposed, such notice to be not less than five days before ,such meeting, and to be mailed to the post office address of each member of the Committee.

ARTICLE VI

Section 1. Resignation of members of the City Committee must be in writing and read at the first regular meeting immediately following receipt of same by the Chairman or Secretary. Vacancies occurring by death, resignation, or otherwise, shall be filled as promptly as possible by the remaining members of the Committee by the election of qualified enrolled Democratic voters, preferably residing in the district where the vacancy exists.

ARTICLE VII

PARLIAMENTARY LAW

Section 1. All rules of the City Committee on questions of parliamentary law shall be decided by "Cushing's Manual".

ARTICLE VIII

EFFECTIVE DATE

Section 1. These rules shall become effective immediately upon their adoption by a majority vote of the City Committee, provided a copy of the proposed rules has been sent with the notice of meeting at which such rules are to be proposed, such notice to be not less than five days before such meeting and to be mailed to the post office address of each member of the Committee. These rules shall continue to be the rules of the City Committee until they are amended or new rules adopted.

ARTICLE IX

REPEAL OF ALL RULES

Section 1. All rules and amendments of the City Committee heretofore adopted are hereby repealed and of no force and effect and the rules herein adopted shall constitute the only rules of the City Committee with any future amendments that may be adopted.